

Cover Sheet for Response to a TRA Consultation

BASIC DETAILS

Consultation title:

To (TRA contact):

Name of respondent:

Representing (self or organisation/s):

Address (if not received by email):

CONFIDENTIALITY

What do you want the TRA to keep confidential?

Nothing

Name/contact details/job title

Whole response*

Organisation

Part of the response*

If you want part of your response, your name or your organisation to be confidential, can the TRA still publish a reference to the contents of your response (including, for any confidential parts, a general summary that does not disclose the specific information or enable you to be identified)?

Yes

No

DECLARATION

I confirm that the correspondence supplied with this cover sheet is a formal consultation response. It can be published in full on TRA's website, unless otherwise specified on this cover sheet. If I have sent my response by email, the TRA can disregard any standard email text about not disclosing email contents and attachments.

Name

Signed (if hard copy)

*As part of its process to develop a complete record and allow open public access to the information that forms a basis for its decisions, the TRA will generally publish all comments as received, unless respondents explicitly ask that their responses be treated as confidential, in total or in part. If any party wishes to have the whole or any part of its submission withheld, then it shall state this request, set out clearly the basis for its request of confidentiality, and enclose the information that it wants to be treated confidentially in a separate sealed envelope. If the Authority agrees that the circumstances warrant confidential treatment, then it will notify the respondent of the same and will open and consider the submission confidentially in this consultation process. If the Authority disagrees, then it will destroy the sealed materials without opening or reviewing them, not consider them in this consultation process, and notify the respondent of the same.